



Northern Manufacturing Company Employment Application

Our company is an equal opportunity employer and will consider all applicants for all positions equally without regard to their race, color, sex, religion, national origin, age, veteran's status, sexual orientation, gender identity, genetic information or any other disability as provided in the Americans with Disabilities Act.

This application will be given every consideration, but its receipt does not imply that the applicant will be made an offer of employment. Each question should be answered in a complete and accurate manner as no action can be taken on this application until all questions are answered.

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email: _____

Date Available: _____ Position Applied for: _____ Desired Salary: \$ _____

How did you learn of our company and/or position? _____

What type of employment are you seeking? Full-time Part-time: Temporary or seasonal

Are there any days or hours you would be unwilling to work? YES NO
 If yes, please specify: _____

Are you authorized to work in the U.S.? YES NO Do you now or will you require H1B Visa Sponsorship? YES NO

Have you ever worked for this company? YES NO If yes, when? _____

Safety and Attendance

Are you be willing and able to perform all the tasks required by the job you are applying for? YES NO

If not, explain which tasks: _____

Do you agree to abide by the safety rules of this company? YES NO

Have you ever been disciplined for violating company safety rules or regulations? YES NO

If yes, please explain: _____

In the past two years: How many days of work/school have you missed? _____ How many times were you late? _____

Are there any issues that would prevent you from being able to report for your scheduled shift? YES NO

If no, please explain: _____

Military Service

Have you ever served in the military? YES NO Branch: _____ Dates of Service: _____



Northern Manufacturing Company Employment Application

Education

High School: _____ Address: _____

No of years completed: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

No of years completed: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

No of years completed: _____ Did you graduate? YES NO Degree: _____

If you did not graduate, why did you leave high school or college? _____

List any honors, offices held and activities involved in during high school and college: _____

List and describe any other school or specialized training: _____

Employment History

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO



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Other Information

What types of computer software have you used, and what is your experience level? _____

Use this space below to describe why you are interested in working for our company and to list those skills and abilities which you feel particularly qualify you for a position with us.

References

Please list three professional references, not relatives or former employers.

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Disclaimer and Certification

I certify that my answers to the foregoing questions are true and correct without any consequential omissions of any kind whatsoever. I understand that if I am employed, any false, misleading or otherwise incorrect statements made on this application form or during any interviews may be grounds for my immediate discharge.

I hereby authorize the Company to contact any company or individual it deems appropriate to investigate my employment history, character and qualifications, and I give my full and complete consent to their revealing any and all information they wish as a result of this investigation. In addition, I hereby waive my right to bring any cause of action against these individuals for defamation, invasion of privacy or any other reason because of their statements.

I agree that, if I am employed, I will abide by all the rules and regulations of the company. I understand that the taking of drug and alcohol tests, when given pursuant to company policy, are a condition of continued employment and refusal to take such tests when asked will be grounds for my immediate termination. I further understand that nobody in the Company is authorized to enter into any written or verbal employment contracts with me for any definite period of time without the express written consent of the President of the Company. I also understand that my employment is "at-will" and may be terminated by myself or by the company at any time for any reason or no reason at all, with or without prior notice.

Signature: _____ Date: _____